

JULY 6, 2023
PITTSTOWN PLANNING BOARD

ATTENDANCE: Chairman Bushway, Member Herrington, Member Monahan,
& Member Welch

ABSENT: Member Luskin, & Member Phillips

MINUTES: Member Herrington made the motion to adopt the minutes of June 1, 2023 with Member Welch seconding the motion. A vote was taken. The motion was carried unanimously by the Board.

PUBLIC HEARING

Timothy Gilchrist & Brian Gilchrist – Minor Subdivision

Member Herrington made the motion to open the public hearing with Member Welch seconding the motion. A vote was taken. The motion was carried. Chairman Bushway read the public hearing notice.

Brian Holbriiter submitted letter to Chairman Bushway for Boomhower acknowledging certification that one lot is suitable for the installation of sewage disposal and water supply system, for a 3 or 4 bedroom home.

Brett Herkert – Marpe Road – Simple Subdivision

Brian Holbriiter presented the project to the Board. Member Herrington questioned the sight distance on lot #2 driveway. Brian Holbriiter responded that driveway permit had been issued by Paul Campbell. Brian Holbriiter submitted letter for lots 1, 2, & 4 suitable for the installation of sewage disposal and water supply for a 3 or 4 bedroom home. Member Welch made the motion to classify this project as a Simple Subdivision with Member Herrington seconding the motion. A vote was taken. The motion was carried unanimously by the Board. Chairman Bushway read the resolution that was before the Board. Member Herrington made the motion to adopt the following resolution with Chairman Bushway seconding the motion:

“Resolved to classify as a Simple Subdivision and an Unlisted Action under SEQRA, a sketch plan application submitted by Brett Herkert on June 7, 2023 to create a 4.08 & a 4.32 acre building lot from a portion of TMP -14.-2-12.14 located on Northerly Side of Marpe Road 0.35 miles East of NYS Route 67 as depicted on a survey map entitled Survey & Subdivision Plat Lands N/F of Brett Herkert Marpe Road prepared by Brian Holbriiter Land Surveying & Site Development on July 19, 2022. The applicant is authorized to submit an application for Simple Subdivision approval and all other supporting documentation as required by state and local law.”

A vote was taken. The motion was carried unanimously by the Board.

Timothy Gilchrist & Brian Gilchrist – Minor Subdivision – continued

The Board reviewed the long EAF form. Member Monahan made the motion to grant this project a negative declaration of significance under SEQR with Member Herrington seconding the motion. A vote was taken. The motion was carried unanimously by the Board. No one was present for public hearing. Member Herrington made the motion to close the public hearing with Member Welch seconding the motion. A vote was taken. The motion was carried. Brian Holbriiter presented the project to the Board. Member Monahan made the motion to grant this project a negative declaration of significance under SEQR with Member Herrington seconding the motion. A vote was taken. The motion was carried unanimously by the Board. Chairman Bushway read the resolution that was before the Board. Member Welch made the motion to adopt the following resolution with Chairman Bushway seconding the motion:

“The Town of Pittstown Planning Board acts as follows on an application for Minor Subdivision Plan Approval submitted by Timothy Gilchrist & Brian Gilchrist on 7/6/23 to Subdivide 12.72 Acres create four lots – one Lot with Existing House & Out Buildings and 3 Vacant Building Lots from a portion of TMP 55.-1-3 located 17 Hall Road Just Northerly of NYS Route 7 as depicted on a survey map entitled “Survey & Subdivision Plat Lands N/F of Katherine N. Gilchrist Family Irrevocable Trust 17 Hall Road prepared by Brian Holbriiter, Land Surveying & Site Development dated May 16, 2023.

1. Has determined upon review of the Full Environmental Assessment Form that the proposed action, an Unlisted Action under SEQRA will cause no significant adverse effect on the environment and has issued a negative declaration of significance.
2. Grants Subdivision plat approval with the Chairman authorized to stamp and sign the subdivision plat upon the applicant submission within the next one hundred eighty (180) calendar days of survey drawings in the required number and form specified within the Town’s Subdivision law.
3. Advises the applicant that the Subdivision plat once signed by the Chairman must be filed within 60 calendar days in the Rensselaer County Clerk’s office to complete the subdivision plat approval process.

ADJOURNMENT

Member Herrington made the motion to adjourn with Chairman Bushway seconding the motion. A vote was taken. The motion was carried unanimously by the Board.

Respectfully Submitted By:

Colleen Thomas
Planning Board Secretary