

July 11, 2019  
PITTSTOWN PLANNING BOARD

ATTENDANCE: Chairman Waugh, Member Bushway, Member Monahan,  
Member Herrington, Member Hourigan, & Member Phillips

MINUTES:

Member Herrington made the motion to adopt the minutes of June 6, 2019 as corrected with Member Waugh seconding the motion. A vote was taken. The motion was carried unanimously by the Board.

Farrell – Logwood Road – Simple Subdivision

Jake Keasbey from Holbritter Land Surveying was representing the applicant. Chairman Waugh asked if there were any changes since the last meeting. Jake responded no. The Board reviewed the short environmental assessment form. Chairman Waugh made the motion to grant this project a negative declaration of significance under SEQRA with Member Herrington seconding the motion. A vote was taken. The motion was carried unanimously by the Board. Chairman Waugh read the resolution that was before the Board. Member Herrington made the motion to adopt the following resolution with Member Bushway seconding the motion:

“The Town of Pittstown Planning Board acts as follows on an application for Simple Subdivision Plan Approval submitted by Charles Farrell on June 26, 2019 to create a 2.57 and a 2.58 acre residential lots from a portion of TMP 63.-4-14.112 located on Log Woods Road as depicted on a survey map entitled Survey & Subdivision Plat Lands N/F of Charles Farrell prepared by Brian Holbritter, PLS, dated June 18, 2019:

1. Has determined upon review of the Short Environmental Assessment Form that the proposed action, an Unlisted Action under SEQRA will cause no significant adverse effect on the environment and has issued a negative declaration of significance.
2. Grants Subdivision plat approval with the Chairman authorized to stamp and sign the subdivision plat upon the applicant submission within the next one hundred eighty (180) calendar days of survey drawings in the required number and form specified within the Town’s Subdivision law.
3. Advises the applicant that the Subdivision plat once signed by the Chairman must be filed within 60 calendar days in the Rensselaer County Clerk’s office to compete the subdivision plat approval process.

A vote was taken. The motion was carried unanimously by the Board.

(2)

Sherman – Valley Falls Melrose Road – Sketch Plan Application – Boundary Line Adjustment

Applicant is proposing to merge a 3.7 acre parcel on the north side of reservoir road. Chairman Waugh read the resolution that was before the Board. Chairman Waugh made the motion to adopt the following resolution with Member Herrington seconding the motion:

“Resolved to classify as an annexation a sketch plan application submitted by Michelle Sherman on June 26, 2019 to merge a 3.7 acre portion of Tax Map Parcel #42.-4-1.2 with Tax Map Parcel #42.-4-4 located on the North side of Reservoir Road as depicted on the sketch plan entitled “Boundary Line Adjustment Survey Lands N/F of Michelle Sherman County Route #115 & 117.”

Said parcels shall be deemed merged for all purposes and shall not be separately conveyed without the approval of the Town of Pittstown Planning Board.

A vote was taken. The motion was carried unanimously by the Board.

Kugler – Hall Road – Highway Subdivision

Applicant stated that his property is all on one deed even though the road separates the property. The applicant needs to have the parcel to have its own tax number as well as the property on the other side to have its own tax number. The County won't approve without the Planning Board approval on it. Member Bushway made the motion granting Chairman Waugh permission to sign and stamp the plans approving the highway subdivision with Member Herrington seconding the motion. A vote was taken. The motion was carried unanimously by the Board. The applicant questioned what his next step would be. Chairman Waugh responded that he would sign and stamp the Plan for the applicant to pick up and pay the fee to the Town Clerk. The applicant questioned if he would need to get the deed done. Brian Holbritter was handling the maps. Chairman Waugh responded talk to Brian Holbritter he will handle that for you.

Adjournment

Chairman Waugh made the motion to adjourn with Member Herrington seconding the motion. A vote was taken. The motion was carried unanimously by the Board.

Respectfully Submitted By:

Colleen Thomas  
Planning Board Clerk

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